

## **DATA PROTECTION AND THE GDPR**

The Data Protection Act of 1998 will be superseded by the General Data Protection Regulation (GDPR) and come into effect on 25 May 2018. As an organisation that collects and processes personal information the RSSOC is bound by this regulation. In the UK the supervisory authority is the Information Commissioner's Office (ICO).

The key aims of the GDPR are to ensure that personal information is processed lawfully, fairly and transparently. The following Privacy Notice describes how your personal data is handled by the RSSOC.

### **Reliant Sabre and Scimitar Owners Club Privacy Notice**

The Reliant Sabre and Scimitar Owners Club respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering Club membership, activities and competitions.

The Reliant Sabre and Scimitar Owners Club is the data controller for the purpose of GDPR and the Data Protection Act 2018. Our address is P.O. Box 67, Reading, Berks, RG6 9HH. Our Club contact for privacy and data is John Unwin, Club Secretary, and the contact details are 07340 662629 or [club.secretary@rssoc.co.uk](mailto:club.secretary@rssoc.co.uk)

### **Collecting your information**

We collect your information when you fill in membership application or renewal forms, vehicle details and competition event entry forms. You can give us your information using paper, online forms or verbally. The information you give us may include your contact details (name, address, telephone number, email address), personal information and identifiers (date of birth, membership number, competition licence number), and other information (vehicle details). When you give us information about another person, such as a child, parent, guardian, or emergency contact you should let that person know that you have given us the information.

If you are under 18 years old, we will also ask for information and consent from your parent or guardian.

### **Using your information**

We use your information when you first apply to become a member of the Reliant Sabre and Scimitar Owners Club and then to administer and renew your Club membership, and provide you with member benefits. We also use your information when you enter Club events. For competitions, we will publish some of your information in the programme and the results, which will be in the public domain. Your information is used in these ways to fulfil our contract with you.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is use for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We might use your information to send you marketing messages by email, but only if you have agreed that we can do this by giving us your clear consent – and you can change your mind at any time just by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with motor sport and the Reliant Sabre and Scimitar Owners Club we may keep your information indefinitely, unless you ask us to delete it.

## **Sharing your information**

We may share your information with the Motor Sports Association as required by its General Regulations for governing motor sport, with other MSA Registered clubs, with medical personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print Slice labels.

## **Our website**

When you use our Club website ScimitarWeb we collect certain information by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services. None of the cookies we use store personal information, but are necessary for the operation of the website.

The Club website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow links to other websites please review the privacy policy for each site because we are not responsible for information you share on those sites.

## **Security for your information**

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

## **Your rights**

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it, although we maintain a skeleton set of your information. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)).

This privacy notice was last updated 23 April 2018; we will communicate any changes to you.